

**JOB DESCRIPTION – Climate Change Project Assistant.**

**Re-City** is an international platform for Social Sustainability launched by **Fundació Catalunya Europa** that **aims to create a global reference place for research on social sustainability in Barcelona**. It wishes **to have an impact on local and international public agendas in the four following Global Challenges**: Inequality, Climate Change, Interculturality and Technology. Re-City is committed to create an Observatory on social sustainability, a pool of experts on each field, a forum where the business sector is involved in the generation of proposals to face the Global Challenges.

**The Global challenge "Facing Climate Change"** aims **to address the consequences of the global warming** on today's people and societies as well as **to identify actions and proposals** that are being developed in the scientific, academic, political and business sectors to face the current climate emergency, especially in urban environments.

**Your tasks:**

- Writing discussion papers for the preparation of conferences, seminars and debates on how to face climate change.
- Collaboration in the production of the conferences on the urban perspective of climate change.
- Collaboration in the comunication of the events organized by Re-City.
- Attendance to the events organized by Re-City.
- Writing reports containing all the topics discussed in the conferences, seminars and lunch-debates.
- Creating and updating a Data Base on urban climate change.
- Elaborating reports with the data collected.

**What are we looking for?**

- At least a bachelor's degree in a relevant field (Environment / Climate change).
- Good synthesis and writing skills.
- Advanced English level (documents are written in English and Catalan).
- Good knowledge of Office Word and Excel tools.
- Data base management.
- Good knowledge of data analysis frameworks and tools.
- A proactive, enthusiastic and committed person.

**What do we offer**

- Collaborate in an innovative project to face climate change.
- Good work environment.
- Part-time contract (30 hours a week).
- Start in October 2019.

If you think it's your chance, sign up! We're waiting for you. **Send us your CV and letter of motivation (maximum 10-15 lines).**

**Subject: Climate change Project Assistant (name of candidate)**

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